

## **CLASS SCHEDULES STUDENT**

Students are required by law to complete the core curriculum requirements which are outlined in 70 O.S. 11-103. The district is responsible for providing each student with a free, appropriate, public education. The district will offer all of the enumerated courses on a four-year rotation.

It is the responsibility of each principal to ensure that a satisfactory instructional program is scheduled for each student in the assigned building. This schedule should provide for the best use of the students' time in relationship to their goals, within the framework of practicable school operation.

It is the policy of the Holdenville Board of Education that any changes to the class schedules for students must be made during the first two weeks of the semester. Class scheduling is an important and complex process. Although every effort will be made to accommodate the student, changes in class schedules may not be possible because of class loads.

Students who desire a change in their class schedule must obtain teacher and parent/guardian approval. If the change will eliminate a mandatory core curriculum class from a student's schedule, the student and the parents of the student will be provided with a statement informing the student and the parent that the class may not be offered again at a time that is convenient for the student. If the student takes the class via concurrent enrollment or correspondence after dropping the class at the local site, the student and the student's parents shall be responsible for all costs associated with the class.

The request must then be submitted to the appropriate counselor for consideration. The student will be informed if the change can be made but must adhere to the original schedule until notified.

Students are discouraged from making class changes as an alternative to solving problems with a class or teacher. Only the building principal may approve schedule changes after the first two weeks of the semester.

REFERENCE: 70 O.S. 11-103.6  
Atty. Gen. Op. 99-64 (1999)